

CONEXPO-CON/AGG & IFPE 2020

Group Room Block Housing Policies & Information

GROUP ROOM BLOCKS (15+ rooms)

MAXIMUM SIZE OF EXHIBITOR ROOM BLOCKS

If your company exhibited in 2017 and requested or utilized a room block through the show housing program, the maximum amount of rooms you will receive for the 2020 show is based on the below. “Peak” night is defined as the maximum amount of rooms assigned/utilized on any one (1) night of your company’s room block.

- **Used some or all of 2017 assigned room block(s)** – maximum number of rooms cannot exceed 10% over and above the number of rooms utilized on peak night in 2017.
- **Used none of 2017 room block(s)*** – maximum number of rooms cannot exceed the requested 2017 Show block on peak night. Show Management may review and reach out if there are concerns with the request.

**This rule does not pertain to new company requests. If you did not have a block in 2017, your requested block for 2020 will not be effected by this rule.*

IMPORTANT DEADLINES AND DATES

Date	Details
JUNE 26, 2019	Deadline to reduce room block without penalty <ul style="list-style-type: none"> - You can reduce or cancel rooms in your group room block without penalty until June 26, 2019
JUNE 27, 2019-JANUARY 31, 2020	\$150 Cancellation fee per room <ul style="list-style-type: none"> - If a room is cancelled or released on peak from the room block, a \$150 cancel fee will be applied for each room - The cancellation fee is calculated as <u>Fee x Number of rooms cancelled or released</u> - Prior to January 31, 2020, you must submit a written request to Experient at showmgmt-exh@experient-inc.com to cancel or release a room from your group block
JANUARY 31, 2020	Name Deadline <ul style="list-style-type: none"> - Rooms will be held in group room blocks until January 31, 2020. Prior to this date, you must provide unique guest names (no duplicate names allowed), individual arrival/departure dates, and a form of guarantee in order to turn the “holding” room into a confirmed reservation - On February 1, 2020, all rooms that do not have names assigned (“holding rooms”) will be released and the one night room and tax cancellation fee per room will be charged.
FEBRUARY 1, 2020- FEBRUARY 13, 2020	One night room and tax cancellation fee per room <ul style="list-style-type: none"> - Cancellation fee is charged equal to the highest room rate within your room block
ON OR AFTER FEBRUARY 14, 2020	Hotel Deposit Policy <ul style="list-style-type: none"> - Show management requires each room reservation to be guaranteed with a credit card. At their discretion, Hotels may charge the credit card provided a deposit in the amount of first nights room charge plus tax on or after February 14, 2020

OFFICIAL HOUSING PROVIDER

Experient is the official housing provider for CONEXPO-CON/AGG & IFPE 2020. For questions or assistance, please contact the exhibitor customer service team at:

Phone: 800-424-5247 or 847-996-5878

(Monday – Friday, 8:00 a.m. – 5 p.m. Central Time)

Email: showmgmt-exh@experient-inc.com